

AGENDA ITEM: 11

Pages: 62 – 74

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| Meeting | Business Management Overview & Scrutiny Sub-Committee |
| Date | 16 November 2011 |
| Subject | Business Management Overview & Scrutiny Committee Forward Work Programme 2011/12 |
| Report of | Scrutiny Office |
| Summary | This report outlines the Committee's draft work programme for 2011/12 |

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| Officer Contributors | Andrew Charlwood, Overview & Scrutiny Manager |
| Status (public or exempt) | Public |
| Wards affected | All |
| Enclosures | Appendix – Business Management Overview and Scrutiny Committee Work Programme 2011/12 |
| Reason for urgency / exemption from call-in | N/A |

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1. RECOMMENDATION

- 1.1 That the Committee consider and comment on the items included in the 2011/12 work programme of the Business Management Overview and Scrutiny Committee as set out in the Appendix.**

2. RELEVANT PREVIOUS DECISIONS

- 2.1 None.

3. CORPORATE PRIORITIES AND POLICY CONSIDERATIONS

- 3.1 The Overview and Scrutiny Committees must ensure that the work of Scrutiny is reflective of the Council's priorities
- 3.2 The three priority outcomes set out in the 2011-2013 Corporate Plan are: –
- Better services with less money
 - Sharing opportunities, sharing responsibilities
 - A successful London suburb

4. RISK MANAGEMENT ISSUES

- 4.1 None.

5. EQUALITIES AND DIVERSITY ISSUES

- 5.1 In addition to the Terms of Reference of the Committee, and in so far as relating to matters within its remit, the role of the Committee is to perform the Overview and Scrutiny role in relation to:
- The Council's leadership role in relation to diversity and inclusiveness; and
 - The fulfilment of the Council's duties as employer including recruitment and retention, personnel, pensions and payroll services, staff development, equalities and health and safety.

6. USE OF RESOURCES IMPLICATIONS (Finance, Procurement, Performance & Value for Money, Staffing, IT, Property, Sustainability)

- 6.1 None in the context of this report.

7. LEGAL ISSUES

- 7.1 None in the context of this report.

8. CONSTITUTIONAL POWERS

- 8.1 The scope of the Overview and Scrutiny Committees is contained within Part 2, Article 6 of the Council's Constitution.
- 8.2 The Terms of Reference of the Scrutiny Committees are included in the Overview and Scrutiny Procedure Rules (Part 4 of the Council's Constitution).

9. BACKGROUND INFORMATION

- 9.1 The Business Management Overview and Scrutiny Committee's Work Programme 2011/12 indicates:
- a) items of business carried forward from the Business Management Overview and Scrutiny Sub-Committee work programme for the 2010/11 municipal year; and
 - b) items requested by the Committee in the 2011/12 municipal year.
- 9.2 The work programme of this Committee is intended to be a responsive tool, which will be updated on a rolling basis following each meeting, for the inclusion of areas which may arise through the course of the year.
- 9.3 The Committee is empowered to agree its priorities and determine its own schedule of work within the programme.

10. LIST OF BACKGROUND PAPERS

- 10.1 None.

Legal – SS

Finance - MC

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| Business Management Overview and Scrutiny Committee Work Programme 2011/12 |
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| 1 June 2011 | | | |
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| ITEMS CONSIDERED | INFORMATION | REPORT ORIGIN | LINK TO CABINET / CORPORATE PLAN |
| Items called-in: Fairer Contributions Policy (DPR 1328, 19 May 2011); and Adults In-House Business Case | The Cabinet Member for Adults attended the meeting. | N/A | |
| Task and Finish Group / Scrutiny Panel Update | Standing Item | Scrutiny Office | |
| Cabinet Forward Plan | Standing Item | Scrutiny Office | |
| Business Management Overview and Scrutiny Sub-Committee Future Work Programme 2011/12 | Standing Item | Scrutiny Office | |

11 July 2011

ITEMS CONSIDERED

INFORMATION

REPORT ORIGIN

**LINK TO CABINET /
CORPORATE PLAN**

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| <p>Items called-in: Safeguarding in Barnet; Draft Corporate Plan 2011-13; New Support and Customer Services Organisation Business Case; and Graham Park Area Regeneration Project</p> | <p>Relevant Cabinet Members attended the meeting</p> | <p>N/A</p> | |
| <p>Hampstead Garden Suburb / Friern Barnet Libraries Petition</p> | <p>The Committee received two petitions which had in excess of 2,000 signatures. Representations were made by Lead Petitioners and Ward Councillors, responded to by relevant officers.</p> | <p>Scrutiny Office</p> | |
| <p>Strategic Library Review / Libraries Strategy</p> | <p>The Committee undertook post decision scrutiny of the Strategic Library Review and considered the consultation findings which formed part of the Libraries Strategy going before Cabinet on 26 July 2011.</p> | <p>Libraries / Customer Services</p> | |
| <p>Hendon Football Club</p> | <p>The Committee questioned the Cabinet Member for Resources and Performance on the Hendon FC site</p> | <p>Scrutiny Office</p> | |

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| | in advance of the Cabinet Resources Committee considering the issue on 28 July 2011. | | |
| Overview & Scrutiny Annual Report 2010/11 | The Committee received and endorsed the Overview & Scrutiny Annual Report 2010/11 | Scrutiny Office | |
| Fostering Recruitment Task and Finish Group | Consideration of item deferred to 5 September 2011 meeting | Scrutiny Office | |
| Task and Finish Group / Scrutiny Panels – Recommendation Tracking | Consideration of item deferred to 5 September 2011 meeting | Scrutiny Office (with contributions from relevant directorates) | |
| Task and Finish Group / Scrutiny Panel Update | Standing Item | Scrutiny Office | |
| Cabinet Forward Plan | Standing Item | Scrutiny Office | |
| Business Management Overview and Scrutiny Sub-Committee Future Work Programme 2011/12 | Standing Item | Scrutiny Office | |

5 September 2011

| ITEMS CONSIDERED | INFORMATION | REPORT ORIGIN | LINK TO CABINET / CORPORATE PLAN |
|---|---|--|----------------------------------|
| Items called-in: Strategic Library Review; and Delegated Powers Report 1375, Re-provision of Parking Services | The relevant Cabinet Members were in attendance | N/A | |
| Regeneration Strategy | The Committee considered the Regeneration and Enterprise Strategy and made comments and recommendations to Cabinet. | Environment, Planning, and Regeneration | |
| Housing Strategy | The Committee considered the Housing Strategy and made comments and recommendations to Cabinet. | Environment, Planning, and Regeneration | |
| Fostering Recruitment Task and Finish Group | The Committee endorsed the final report of Task and Finish Group for onward referral to Cabinet. | Scrutiny Office | |
| Task and Finish Group / Scrutiny Panels – Recommendation Tracking | The Committee considered a report which provided an update on the implementation of recommendations made by Task and Finish Groups and Scrutiny Panels. | Scrutiny Office | |
| Task and Finish Group / Scrutiny Panel Update | Standing Item | Scrutiny Office | |

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| Cabinet Forward Plan | Standing Item | Scrutiny Office | |
| Business Management Overview and Scrutiny Sub-Committee Future Work Programme 2011/12 | Standing Item | Scrutiny Office | |

| 17 October 2011 | | | |
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| ITEMS CONSIDERED | INFORMATION | REPORT ORIGIN | LINK TO CABINET / CORPORATE PLAN |
| Items called-in: Housing Strategy, Regeneration Strategy; and North London Waste Authority Inter-Authority Agreement | The relevant Cabinet Members have been invited to attend | N/A | |
| Task and Finish Group / Scrutiny Panel Update | The Committee is to receive a report which provided an update on the implementation of recommendations made by Task and Finish Groups and Scrutiny Panels. | | |
| Cabinet Forward Plan | Standing Item | Requested by Committee Report from Scrutiny Office | Identification of topics for pre-decision scrutiny. |

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| Business Management OSC Work Programme | Standing Item | Requested by Committee Report from Scrutiny Office | Committee input into management of work programme for 2011/12 municipal year. |
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16 November 2011

| ITEMS TO BE CONSIDERED | INFORMATION | REPORT ORIGIN | LINK TO CABINET/ CORPORATE PLAN |
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| Finchley Church End – Draft Town Centre Strategy | The relevant Cabinet Member has been invited to attend | Strategic Planning and Regeneration | Delivering the Corporate Plan strategic objective of ensuring that our town centres are vibrant places where business can thrive. |
| Task and Finish Group / Scrutiny Panel Update - Recommendation Tracking | The Committee is to receive a report which provides an update on the implementation of recommendations made by Task and Finish Groups and Scrutiny Panels. | Requested by Committee Report from Scrutiny Office | Ongoing monitoring of TFG / Scrutiny Panel work. |
| Cabinet Forward Plan | Standing item | Requested by Committee Report from Scrutiny Office | Identification of topics for pre-decision scrutiny. |

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| Business Management OSC Work Programme | Standing item | Requested by Committee Report from Scrutiny Office | Committee input into management of work programme for 2011/12 municipal year. |
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| 09 JANUARY 2012 | | | |
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| ITEMS TO BE CONSIDERED | INFORMATION | REPORT ORIGIN | LINK TO CABINET/ CORPORATE PLAN |
| Task and Finish Group / Scrutiny Panel Update | Standing item | Requested by Committee Report from Scrutiny Office | Ongoing monitoring of TFG / Scrutiny Panel work. |
| Cabinet Forward Plan | Standing item | Requested by Committee Report from Scrutiny Office | Identification of topics for pre-decision scrutiny. |
| Business Management OSC Work Programme | Standing item | Requested by Committee Report from Scrutiny Office | Committee input into management of work programme for 2011/12 municipal year. |

| ITEMS TO BE CONSIDERED AT FUTURE MEETINGS | INFORMATION | REPORT ORIGIN | LINK TO CABINET/ CORPORATE PLAN |
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| Early Intervention and Prevention (Children's Services) Task and Finish Group | The Committee are due to consider the final report of Task and Finish Group, before onward referral to Cabinet. | Scrutiny Office | |
| Contract Monitoring and Community Benefit Task and Finish Group | The Committee are due to consider the final report of Task and Finish Group, before onward referral to Cabinet. | Scrutiny Office | |
| Carbon Footprint Task and Finish Group | The Committee are due to consider the final report of Task and Finish Group, before onward referral to Cabinet. | Scrutiny Office | |
| Partnership Governance | The Committee have requested to undertake pre-decision scrutiny of this item. | Chief Executive's Service | |
| Town Centre Strategies | The Committee have requested to review Town Centre Strategies prior to a decision being taken by Cabinet. Item to be added to Sub-Committee agenda for an appropriate meeting. | Environment, Planning, and Regeneration | |
| Call-ins | Consideration of call-ins made by Members of the Sub-Committee. | Scrutiny Office | |
| Councillor Calls for Action | Consideration of Councillor Calls for Action | Scrutiny Office | |

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| Task and Finish Groups | Ongoing monitoring and consideration of reports of Task and Finish Groups | Scrutiny Office | |
| Scrutiny Recommendations | Ongoing monitoring and of the implementation/response to comments/recommendations made by Overview and Scrutiny Committees, Task and Finish Groups and Scrutiny Panels. | Scrutiny Office | |
| Pre-decision Scrutiny of Cabinet Forward Plan Items | Consideration of Cabinet items pre-decision | Scrutiny Office | As above. |

***Please note that the Business Management Overview and Scrutiny Committee's Forward Work Programme 2011/12 is an evolving document which is dependent on the work of Task and Finish Groups, Scrutiny Panels and any other business within the remit of this Committee.**

FUTURE MEETING DATES

9 JANUARY 2012

5 MARCH 2012 *(Date to be rescheduled due to clash with Area Planning Sub-Committees)*

18 APRIL 2012